



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

September 10, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 8:58 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney
Removed 2S from consent to item 2.5, added items 10G and 10H

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: **APPROVED (5 TO 0)**
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Bret Sample

A) Correspondence File-

August 27, 2024 - September 9, 2024

B) Approve County Board Minutes-

August 27, 2024

C) Approve Electronic Funds Transfers

Total \$1,813,991.82

D) Adopt Resolution-

Application to Make Retail Sales of Tobacco Products

E) Approve-

Affidavit for Duplicate of Lost Warrant

F) Adopt Resolution-

Sheriff's Office Donation - Deloris Goetzke

G) Adopt Resolution-

Temporary On Sale Liquor License - Jacobson Community Center 10.2024

H) Adopt Resolution-

Temporary On Sale Liquor License - Jacobson Community Center 11.2024

I) Approve Commissioner's Vouchers

Commissioner Warrants 08.30.24

General	\$117,750.20	Reserves	\$6,527.95	R&B	\$42,759.11	HHS	\$8,339.33
State	\$6,486.24	Trust	\$5,944.64	Forest	\$2,309.82	Taxes	\$1,131.00
LLCC	\$6,309.86	Parks	\$6,768.87			Total	\$204,327.02

J) Approve Auditor Vouchers-

Auditor Warrants - R&B Contract Payments and Taconite Payments

R&B	\$767,786.72	Townships	\$173,425.00			Total	\$941,211.72
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K) Approve Manual Warrants/Voids/Corrections-

ELAN 08.29.24

General	\$7,649.19					Total	\$7,649.19
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L) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 08.29.24

General	\$2,927.71	Taxes	\$400.00	LLCC	\$431.00	Parks	\$670.00
						Total	\$4,428.71

M) Approve-

Aitkin Airport grant agreement

N) Approve Manual Warrants/Voids/Corrections-

Manual Warrants - NSF returned check, HHS

HHS	\$53.92					Total	\$53.92
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O) Approve-

H&HS August 27th Bills

P) Approve Manual Warrants/Voids/Corrections-

ELAN 08.15.24

General	\$1,595.71	Trust	\$99.99	LLCC	\$367.70	HHS	\$1,260.90
						Total	\$3,324.30

Q) Adopt Resolution-

Certification of Unorganized Township Levies

R) Approve-

RFP for parking lot snow plowing

Regular Agenda

2.5 Adopt Resolution-

County Off Sale Liquor License - Petry's Bait Mille Lacs, Inc. dba Lake Liquors

RESULT: **APPROVED (4 TO 0)**
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska
 Commissioner Laurie Westerlund abstained

3A Kathleen Ryan – Chief Financial Officer**Informational Only**

2023 Audit Review/Presentation

RESULT: **INFORMATIONAL ONLY**
MOVER:
SECONDER:

4A Jessica Seibert – County Administrator**Informational Only**

East Central Regional Library Budget Presentation

RESULT: **INFORMATIONAL ONLY**
MOVER:
SECONDER:

5A Jessica Seibert – County Administrator**Informational Only**

University of Minnesota Extension Budget Presentation

RESULT: **INFORMATIONAL ONLY**
MOVER:
SECONDER:

6A Jessica Seibert – County Administrator

Motion to:

Consider Mississippi Headwaters Letter of Support

RESULT: **APPROVED (5 TO 0)**

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Michael Kearney

7A Mark Jeffers – Economic Development Coordinator

Motion to:

Request Public Hearing - CDBG-CV Broadband Grant

RESULT: **APPROVED (5 TO 0)**

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

Public Hearing on Sept. 24, 2024 at 10:30 am - Aitkin County Board Room

8A John Welle – County Engineer

Motion to:

Adopt Resolution - CSAH 11 Speed Zone Study

RESULT: **APPROVED (5 TO 0)**

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

9A Dennis Thompson – Land Commissioner

Motion to:

Set Public Hearing Date for Land Classification

RESULT: **APPROVED (5 TO 0)**

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Laurie Westerlund

Public Hearing on Nov. 26, 2024 at 10:15 am - Aitkin County Board Room

9B Dennis Thompson – Land Commissioner

Informational Only

2025 Proposed Land Department Budget

RESULT: **INFORMATIONAL ONLY**

MOVER:

SECONDER:

10A Jessica Seibert – County Administrator

Informational Only

2025 Draft Capital Improvement Plan

RESULT: **INFORMATIONAL ONLY**

MOVER:

SECONDER:

10B Jessica Seibert – County Administrator

Informational Only

2023/2024 Fund Balance Worksheet

RESULT: **INFORMATIONAL ONLY**

MOVER:

SECONDER:

10C Jessica Seibert – County Administrator

Informational Only

2025 Commissioner Salaries

RESULT: **INFORMATIONAL ONLY**

MOVER:

SECONDER:

10D Jessica Seibert – County Administrator

Informational Only

2025 Preliminary Budget Presentation

RESULT: **INFORMATIONAL ONLY**

MOVER:

SECONDER:

10E Jessica Seibert – County Administrator
Informational Only
2025 Draft Aitkin County Legislative Priorities

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

10F Jessica Seibert – County Administrator
Informational Only
Administrator Updates

11A Board of Commissioners
Informational Only
Commissioner Committee Reports

MN Rural Counties, Budget Committee, Economic Development, HHS Advisory, Aitkin Airport

Motion to Adjourn

Motion made at 12:44 p.m.

MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney
Next Meeting: Tuesday, September 24, 2024

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator